



PROVINCIAL NOTICE

Hon MEC SIBULELE NGONGO
Dept of Sport, Recreation, Arts and Culture

Terms of reference for funding of sport federations and service providers to host major sport and recreation events in the Eastern Cape Province EXCLUDING BOXING EVENTS

The Eastern Cape Department of Sport, Recreation, Arts and Culture invites prospective partners to submit proposals for the hosting of major sport and recreation events in the Eastern Cape for the 2026/27 financial year ending on the 31 March 2027.

BACKGROUND

- 1.1 Hosting major sport and recreation events contributes to economic development by creating tourism opportunities and strengthening sport and recreation in the Province.
- 1.2 The Department recognises that hosting major sporting events can advance sport at both development and excellence levels. Events that include national and international competition attract visitors to the Province, stimulate local tourism, and support the socio-economic development of the areas in which they are hosted.
- 1.3 Through this programme, the Department seeks to fund sport and recreation partnership initiatives that enhance its investment in attracting tourists to the Province, unlock the economic potential of sport tourism, and improve sport development outcomes.
- 1.4 By supporting the hosting of these events, DSRAC aims to inspire emerging athletes, create opportunities for job creation and local economic development, and raise the profile of the Eastern Cape as a tourism destination.

SPORT TOURISM OBJECTIVES

- 2.1 All sport and recreation tourism events must align directly with the vision of the Department: “A United, Active and Winning Province through Sport, Recreation, Arts and Culture”.
- 2.2 The hosting of key sport and recreation events is intended to stimulate the growth of the local tourism product and position the Eastern Cape as a preferred destination, thereby increasing visitor numbers to and within the Province. These events should also encourage innovation in sport and recreation, support the development of emerging athletes and communities, and create opportunities for job creation and local economic development.

EXPECTED OUTCOMES

- 3.1 Promotion of sport and recreation in communities.
- 3.2 Attraction of visitors to the Province and stimulation of local tourism.
- 3.3 Creation of jobs and transfer of skills.
- 3.4 Direct and indirect spending that contributes to economic development.
- 3.5 Donor and sponsor funding channelled within the Province.
- 3.6 Events that provide marketing exposure for the Department and the Province.
- 3.7 A close-out report detailing all of the above elements.

SCOPE OF THE WORK

- 4.1 Sport federations, recreation structures, event management companies, and other interested parties will be expected to successfully host major sporting events. Proposals must fall within one of the following categories:

International event: An event that attracts a significant number of international athletes or teams and is a recognised international competition endorsed or supported by the relevant international and/or national sporting body. The event must also demonstrate the potential to attract international, national, and domestic visitors to the Eastern Cape, with extensive global and national media coverage.

National event: An event that attracts a significant number of national athletes or teams, including recognised athletes or teams from other provinces, and is a recognised national competition endorsed or supported by the relevant national sporting body. The event must also demonstrate the potential to attract national and domestic visitors to the Eastern Cape, with extensive national and regional media coverage.

Provincial event: An event that attracts a significant number of provincial athletes or teams, including recognised athletes or teams from at least two other districts in the Province, and is a recognised provincial competition endorsed or supported by the relevant provincial sporting body. The event must also demonstrate the potential to attract regional and domestic visitors to the Eastern Cape, with extensive provincial and regional media coverage.

Regional event: An event that attracts athletes or teams mainly from within a particular district, including recognised athletes or teams from at least two local municipalities, and is a recognised regional or district competition endorsed or supported by the relevant provincial and/or district sporting body. The event must also demonstrate the potential to attract regional and domestic visitors to the district, with extensive regional and local media coverage.

EVALUATION CRITERIA

- 5.1 Proposals will be evaluated in two phases. The first phase will assess viability aligned to our vision, including mandatory registration requirements and compliance documentation. The second phase will assess funding eligibility based on the applicable funding formula. Applicants are required to complete the attached annexure.
- 5.3 Consideration for funding, including the amount to be allocated, will be determined by DSRAC based on the annual budget available. Applicants should note that this is a request for partnership opportunities, and DSRAC will therefore not provide 100% funding for any proposal.

Annexure

INDICATE SCOPE OF EVENT: INTERNATIONAL NATIONAL PROVINCIAL REGIONAL			
NO	EXPECTED OUTCOME	CRITERIA	Answers
1	Attracts visitors	Number of international athletes participating (An international athlete/team is an athlete/team that is from outside the South Africa that participates in a recognised national league of the country of origin) Number of national athletes/teams participating (A national athlete/team is an athlete/team that participates at in a recognised national league for team events) Number of provincial athletes/teams participating (A provincial athlete/team is an athlete/team that participates in a recognised provincial league for team events) Number of regional athletes participating (A district athlete/team, is an athlete/team that is domiciled outside of the hosting district that participates in a recognised district/local league for team events) Number of athletes/teams from other local municipalities (A local athlete/team, is an athlete/team that is domiciled outside of the hosting local municipality that participates in a recognised local league for team events) Number of expected spectators at the event i.e. capacity of the venue & projected attendance	
2	Electronic viewership	Number of broadcasters partnership agreements for the event Number of print, electronic and other alternative media partnership agreements	
3	Sponsorship and own funding as a percentage of the total budget	Own funding contribution to the event as a percentage of total event budget Number of sponsors as a percentage total event budget	
3	Provide economic benefits	Number of temporary or permanent jobs created Temporary: Permanent: Number of service providers/ contractors appointed Number of stalls or vendors provided for in the plan	
4	Support a sustainable sport development legacy programme	Provision of a plan that includes skills transfer beyond the major cities of the province	

Note: DSRAC reserves the right to invite applicants who show potential to make a presentation.

SERVICE LEVEL AGREEMENT

- 6.1 The successful proposer(s) will be required to enter into a Service Level Agreement (SLA) with the Department of Sport, Recreation, Arts and Culture within 14 working days of appointment.

DURATION

- 7.1 Proposals must cover a period of one calendar year Jan 2027 to Dec 2027; however, DSRAC reserves the right to determine the final duration of the agreement.

REQUIREMENTS

- 8.1 All interested parties will be required to:

Provide details of previous experience in delivering this service and include contactable references.
Declare all other partners involved in the project.
In the case of a joint venture, all legal requirements must be complied with.
Declare all sponsorships.
Declare all ticket revenue.

Mandatory requirements:

- Certified copies of the ID documents of the directors, shareholders, or trustees of the bidder.
- Attach a copy of the CSD registration.
- A detailed business plan demonstrating how the event will be implemented.
- An official endorsement letter from a recognised international, national, or provincial sports federation or regulating body, signed by contactable officials.
- For sport codes that use licensing only, documents on official letterheads signed by the accounting officer or chief executive officer will be accepted.
- Section 8 of the Public Administration Management Act 11 of 2014 prohibits companies with state employees as shareholders, executive members, and/or directors from conducting business with the state.

Proposals

- (a) All requests for funding must be submitted in writing, in the format outlined above, and must include a full budget proposal.
- (b) Funding requests must be sealed and delivered to the DSRAC SCM Bid Box at the Head Office premises only. The physical address of the DSRAC Head Office is 5 Eales Road, Qonce.
- (c) **Funding requests will close at 11:00am on 23rd September 2026.**

For further enquiries contact
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‘A United, Active and Winning Province Through Sport, Recreation, Arts, Culture & Heritage’

