



NOTICE IN TERMS OF SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000

Automatically available records and access to such records

(in terms of Section 15 of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000))

and

[Regulation 4 of the Regulations relating to the Promotion of Access to Information, 2021]

1. INTRODUCTION

1.1 Section 15 of the Promotion of Access to Information Act, 2000 (Act 2 of 2000), stipulates that “the Information Officer of a public body, referred to in paragraph (a) or (b)(i) of the definition of a “public body” in section 1, must make available in the prescribed manner a description of-

(a) the categories of records of the public body that are automatically available without a person having to request access in terms of this Act, including such categories available-

- (i) for inspection in terms of legislation other than this Act;
- (ii) for purchase or copying from the body;
- (iii) from the body free of charge; and

(b) how to obtain access to such records.

1.2 The Eastern Cape Department of Sport, Recreation, Arts and Culture has updated the Section 15 Notice and is in compliance with the provision of Section 15(2) of the PAIA of 2000, which gives access to records that are automatically available.

2. RECORDS THAT ARE AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT (ACT 2 OF 2000)

2.1. All the reports that are published publicly become automatically available on the Eastern Cape Department of Sport, Recreation, Arts and Culture website: www.ecsrac.gov.za.

2.2 Below is a list of documents produced by the Eastern Cape Department of Sport, Recreation, Arts and Culture, which can be downloaded from the website.

Automatically available records and access to such records



DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(A) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> • Strategic Plans and Service Delivery Improvement Plans • Annual Performance and Operational Plans • Annual Reports and Audited Financial Statements • Approved Organisational Structures • Policies and standard operating procedure manuals • Departmental Events Calendar • Departmental Circulars • Public Service Forms • Legislation applicable to Eastern Cape Department of Sport, Recreation, Arts and Culture • Policy and budget speeches • Journals and magazines • News letters • Promotional materials • Promotion of Access to Information Manual • Promotion of Access to Information Forms 	<p>The records may be inspected at Eastern Cape Department of Sport, Recreation, Arts and Culture on request in writing addressed to:</p> <p>The Deputy Information Officer, Eastern Cape Department of Sport, Recreation, Arts and Culture Private Bag X0020, BHISHO, 5605</p> <p>Tel No: 043 492 0266</p> <p>The records are also available on the website of Eastern Cape Department of Sport, Recreation, Arts and Culture: www.ecsrac.gov.za</p>
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
<ul style="list-style-type: none"> • Tender documents 	<p>Tender Documents are purchased at Supply Chain Management Directorate</p>
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):	
<ul style="list-style-type: none"> • Strategic Plans and Service Delivery Improvement Plans • Annual Performance and Operational Plans • Annual Reports and Audited Financial Statements • Approved Organisational Structures • Policies and standard operating procedure manuals • Departmental Events Calendar • Departmental Circulars • Public Service Forms • Legislation applicable to Eastern Cape Department of Sport, Recreation, Arts and Culture • Policy and budget speeches • Journals and magazines 	<p>The records may be copied from Eastern Cape Department of Sport, Recreation, Arts and Culture on request in writing addressed to: on request in writing addressed to:</p> <p>The Deputy Information Officer, Eastern Cape Department of Sport, Recreation, Arts and Culture Private Bag X0020, BHISHO, 5605</p> <p>Tel No: 043 492 0266</p> <p>The records are also available on the website of Eastern Cape Department of Sport, Recreation, Arts and Culture: www.ecsrac.gov.za</p>



<ul style="list-style-type: none"> • News letters • Promotional materials • Promotion of Access to Information Manual • Promotion of Access to Information Forms 	
FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):	
<ul style="list-style-type: none"> • Strategic Plans and Service Delivery Improvement Plans • Annual Performance and Operational Plans • Annual Reports and Audited Financial Statements • Approved Organisational Structures • Policies and standard operating procedure manuals • Departmental Events Calendar • Departmental Circulars • Public Service Forms • Legislation applicable to Eastern Cape Department of Sport, Recreation, Arts and Culture • Policy and budget speeches • Journals and magazines • News letters • Promotional materials • Promotion of Access to Information Manual • Promotion of Access to Information Forms 	The records are also available on the website of Eastern Cape Department of Sport, Recreation, Arts and Culture: www.ecsrac.gov.za

4. HOW TO OBTAIN ACCESS TO THE RECORDS


Information can be accessed from Eastern Cape Department of Sport, Recreation, Arts and Culture's website: www.ecsrac.gov.za or through the post: Deputy Information Officer Eastern Cape Department of Sport, Recreation, Arts and Culture Private Bag X0020, Bhisho, 5605 Or Through email: Deputy Information Officer Eastern Cape Department of Sport, Recreation, Arts and Culture, sibongile.mpofo@ecsrac.gov.za or paia@ecsrac.gov.za Tel: 043 492 0266.

5. UPDATING/PUBLICATION OF THIS NOTICE

The Eastern Cape Department of Sport, Recreation, Arts and Culture's Section 15 Notice will be published on the website www.ecsrac.gov.za and updated annually.

6. FEES PAYABLE

The only fee payable, if any, for access to a record included in a notice in terms of '2' above, is a prescribed fee for reproduction.


MRS. SIBONGILE MPOFU
DEPUTY INFORMATION OFFICER
DEPARTMENT OF SPORT, RECREATION, ARTS AND CULTURE

23/05/2024

DATE



"A United, Active and Winning Province Through Sport, Recreation, Arts, Culture & Heritage"